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**Academic Planning and Quality Assurance (APQA) Office**

**Annual Assessment Report Review Template**

**−AY 2023-2024−**

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| **Assessed Report:** |
| **College:** | [College Name] |
| **Department:** |  |
| **Program:** | [Program Name] |
| **Head of Department:** |  |
| **Assessment Coordinator:** |  |
| **AAR Academic Year:** | 2022-2023 |
| **Assessment Cycle:** |  |

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| **Assessment Report Reviewer:** |
| **Name:** |  |
| **College:** |  |
| **Department** |  |

Report Date:  10/24/2023

# Please refer to the AARR guidebook to review and evaluate the AAR (please double-click on the pdf icon below)

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# Review Criteria

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Expectations** | **Evaluation** | **Recommendations/ Comments / Observations** | **Score[[1]](#footnote-1)** |
|  | **Meets expectations** | **Needs improvements** |
|  | **Assessment Plan & Process** |  |
|  | All PLOs are assessed with balanced distribution over the assessment cycle. |  |  |  |  |
|  | All selected contexts (courses) are relevant to the PLOs. |  |  |  |  |
|  | **Assessment Activities and Levels of Expectations** |  |
|  | Procedures for collecting data are sufficiently described. |  |  |  |  |
|  | Assessment rubrics and target performance levels (not grades) for each learning outcome are clearly defined. |  |  |  |  |
|  | Assessment tools are described in detail and in appropriate manner. |  |  |  |  |
|  | **Assessment Results** |  |
|  | Results are presented at the rubric dimensions level.  |  |  |  |  |
|  | Results are summarized in aggregate form for each outcome with clearly defined performance levels. |  |  |  |  |
|  | **Analysis** |  |
|  | Analysis is conducted at the PLOs and rubric dimensions levels.  |  |  |  |  |
|  | Interpretation of assessment results identifies areas of strength & weakness for each assessed PLO. |  |  |  |  |
|  | Evidence of faculty members’ contribution to the analysis of results. |  |  |  |  |
|  | **Use of Assessment Results for Program Improvement** |  |
|  | Identified improvement actions are directly related to assessment results. |  |  |  |  |
|  | Improvement action plan describes how assessment results are used to improve student learning. |  |  |  |  |
|  | How to implement improvement actions plan is well defined. |  |  |  |  |
|  | Improvement actions are feasible and within the program’s reach. |  |  |  |  |
| **Others** |
|  | Evidence of implementation of previously planned actions. |  |  |  |  |
|  | Evidence of consideration of previous AARR comments. |  |  |  |  |

# Summary of Comments & Recommendations

Please list the strengths in the process of evaluating PLOs and the report, and provide your feedback and recommendations for improving the PLOs assessment and the Annual Assessment Report of this program.

1.
2.
1. Refer to the AARR Guidebook for explanation about the review and scoring rubrics [↑](#footnote-ref-1)