

Non-Academic Violation Registration Form

Academic Semester		Date of Violation	
Location of Violation (Building Code and room number)		Time of Violation	

Note: The form and all documents related to the incident should be forwarded to the Office of the responsible Vice President for archiving in the student's record after following all procedures and regulations outlined in the Student Code of Conduct Policy.

Type and Description of Non-Academic Violation:

<p><input type="checkbox"/> 1. Organizing an event at the University without obtaining prior approval according to the University bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 2. Collecting donations on campus or from university members without obtaining prior written approval according to the University bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 3. Disrupting public order on campus.</p> <p><input type="checkbox"/> 4. Using or exploiting the University logo, buildings, or resources, or exploiting student benefits for an unauthorized purpose without prior approval according to university bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 5. Issuing bulletins, newspapers, magazines, or posters or distributing them on campus without obtaining prior written approval from the entities concerned at the University according to the University bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 6. Bringing, carrying, or manufacturing any weapons, sharp tools, or explosive or flammable materials on campus.</p> <p><input type="checkbox"/> 7. Possession, consumption, distribution, or bringing intoxicants or narcotics to the campus.</p> <p><input type="checkbox"/> 8. Theft, destruction, defacement, or burning of any University property or causing harm to its members or visitors.</p> <p><input type="checkbox"/> 9. Failure to observe traffic rules on campus.</p> <p><input type="checkbox"/> 10. Failure to comply with the instructions of University security personnel while performing their duties, or refusing to provide identification upon request.</p>	<p><input type="checkbox"/> 11. Enabling others to use University documents and IDs for illegal purposes.</p> <p><input type="checkbox"/> 12. Presence of male students without justification in areas designated for female students, or the presence of female students without justification in areas designated for male students.</p> <p><input type="checkbox"/> 13. Any abuse, insult, physical, verbal, or psychological harm committed by a student against any university members, visitors, or others present on campus.</p> <p><input type="checkbox"/> 14. Smoking in unauthorized areas on campus.</p> <p><input type="checkbox"/> 15. Failure to adhere to policies, laws, procedures, decisions, and instructions related to student clubs, organizations, trips, activities, events, and Extra-curricular programs organized inside or outside the campus.</p> <p><input type="checkbox"/> 16. Failure to adhere to policies, laws, procedures, decisions, and instructions related to student clubs, organizations, trips, activities, events, and Extra-curricular programs organized inside or outside the campus.</p> <p><input type="checkbox"/> 17. Participating in any activity that is inconsistent with the University laws, bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 18. Establishing organizations, clubs, or associations that conduct activities on campus or joining such entities without obtaining prior written approval according to the University bylaws, policies, decisions, regulations, procedures, and instructions.</p> <p><input type="checkbox"/> 19. Falsifying/forging or using any documents, information, or figures submitted to the University.</p> <p><input type="checkbox"/> 20. Violating university procedures and instructions related to student housing.</p>
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<input type="checkbox"/> 21. Wearing inappropriate attire that does not conform to university traditions and customs <input type="checkbox"/> 22. Giving or stating any incorrect data or information to any media entity on any media platform regarding any university matter. <input type="checkbox"/> 23. Defaming the University or any of its members on social media or by any other means. <input type="checkbox"/> 24. Posting photos, videos, or audio recordings of any university members on social media and other electronic means without taking their consent. <input type="checkbox"/> 25. Damaging the reputation of the University inside or outside the campus. <input type="checkbox"/> 26 Any conduct inconsistent with honor, dignity, or ethical standards or breaches good conduct inside or outside the University. <input type="checkbox"/> 27. Every behavior that includes discrimination based on race, gender, religion, or otherwise, or bullying in any form, or harassment in any form on campus.	<input type="checkbox"/> 28. Misuse of the University's Internet or electronic devices, such as hacking systems, using networks for illegal or unauthorized purposes, using malicious software (e.g., viruses) within university systems, or tampering with any electronic systems of the University. <input type="checkbox"/> 29. Any student holding any powers within the University may be considered a violator if he/she misuses those powers to achieve personal gains or to cause harm to others. <input type="checkbox"/> 30. Threat or blackmail, whether direct or using other means, such as the Internet or electronic messages. <input type="checkbox"/> 31. Illegal gathering of students on campus or without obtaining prior permission from the University with the aim of damaging order or disrupting university activities. <input type="checkbox"/> 32. Any other Non-Academic violation. (describe the violation): <hr style="width: 80%; margin-left: 0;"/>
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Description of the Violation committed by the student(s):

The violation officer must be the individual who identified or detected the violation.

An additional page may be attached if more space is required .

Details about students who committed the violation:

ID Number	Name	Email	Mobile Number

The person who is reporting the violation:

Name		Job Title	
Email		Mobile Number	
Employee ID		Signature	

Direct Supervisor Comments:

(Documents related to the incident must be attached)

Office of the Vice President for Student Affairs

Description of the student record including academic status and previous academic and non-academic violations (if any):

Responsible Employee Name:			
Signature		Date	

Archive the incident

Forward the case to the Discipline Committee

Vice President for Student Affairs			
Vice President for Student Affairs Signature		Date	

Recommendations of the Discipline Committee:

(The minutes of meetings and the decisions of the committee should be attached to this form)

Head of the Discipline Committee:			
Signature		Date	

Decision of the Vice President for Student Affairs:

Archive the incident.

Approve the penalty recommended by the Discipline Committee.

Impose another penalty

Recommendations of the Vice President for Student Affairs in case of imposing another penalty:

Forwarding the incident to President of the university.

Recommendations of the Vice President if case is to be forwarded to the President of the university:

Vice President for Student Affairs			
Vice President for Student Affairs Signature:		Date	

President of the University

Decision of the President of the University:

Notes (Remarks) of the President of the University:

President of the University:			
Signature		Date	