



# Meeting Record

Ninth Term  
2024 - 2025

بسم الله الرحمن الرحيم

Meeting Title	Meeting of the Presidents of the Student Representative Boards to Present and Discuss Key Developments		
Meeting Date	Wednesday, Octobar 23, 2024	Meeting Time	From 12:30 to 1:30 PM.
Meeting Coordinator	I11 – C333	Meeting Place	Abdulrahman Hashim Al-Sayed

Attendance List			
	Name	Role	Attendance Status
1	Amal Mohammed Al-Suwaidi	Student Governance Specialist - Student Representative Board Specialist	Absent
2	Abdulrahman Hashim Al-Sayed	President of the Ninth Cycle Student Representative Board - President of the College of Law Board - Male	Present
3	Manar Mahmoud Al-Yafei	Vice President of the Ninth Cycle Student Representative Board - President of the College of Education Board - Female	Present
4	Ameera Mubarak Al-Dosari	Secretary of the Ninth Cycle Student Representative Board - President of the College of Sharia and Islamic Studies Board - Female	Present
5	Mohammed Hashim Al-Sayed	Treasurer of the Ninth Cycle Student Representative Board - President of the College of Business and Economics Board- Male	Absent
6	Mohamed Anis Srarfi	Secretary Assistant of the Ninth Cycle Student Representative Board - Secretary of the College of Law Board - Male	Present
7	Maitha Ibrahim Al-Mohannadi	President of the Student Board - College of Law Female	Absent
8	Adeeb Khalil Alshubrumi	President of the Student Board - College of Arts & Sciences - Male	Absent
9	Khalid Masson Alasfar	President of the Student Board - College of Sharia and Islamic Studies - Male	Present
10	Hassan Ahmed Elsaalem	President of the Student Board - College of Education - Male	Absent
11	Reem Mubarak Al-ahbabi	President of the Student Board - College of Business and Economics - Female	Absent
12	Noureldin Mahmoud Gabara	President of the Student Board - College of Health Sciences - Male	Absent
13	Sara Ali Al-Shahwani	President of the Student Board - College of Health Sciences - Female	Absent
14	Ibrahim Elarabi Mohamed	President of the Student Board - College of Medicine - Male	Absent
15	Nour Nasser Elghoul	President of the Student Board - College of Medicine - Female	Absent
16	Omar Mohamed Elsayed	President of the Student Board - College of Dental Medicine - Male	Absent
17	Iman Mahamade Ali	President of the Student Board - College of Dental Medicine - Female	Absent
18	Rev Gamayon	President of the Student Board - College of Nursing - Male	Present
19	Bayan Fawzy Awadallah	President of the Student Board - College of Nursing - Female	Present
20	Abdelaziz Nadir Hussni	President of the Student Board - College of Pharmacy - Male	Absent
21	Amani Anwar Al-Mansori	President of the Student Board - College of Pharmacy - Female	Present
22	Suhib Abdelrahman Alsarfani	President of the Student Board - College of Engineering - Male	Present
23	Mathabah Omer Elshaikh	President of the Student Board - College of Engineering - Female	Absent

Number of attendees: 9 members | Number of absentees: 14 members

◆ **Meeting Agenda:**

1. Achievements of the Student Representative Board.
2. Discussion of Events that Occurred in September.
3. Present the Decision of Approve the Monthly Report as a Measure of a Member's Eligibility for Certification.
4. Discuss the Recent Developments Regarding the General Requirements Committee.
5. Re-discuss of the Secretary Team Concept.
6. Present and Discuss the Warning Template.
7. Proposal by Member Amani Regarding the Design of a Logo for the Pharmacy College Board.
8. Other Topics.

◆ **Topics that discussed during the Meeting:**

1. The achievements of the Student Representative Board during the past period were presented, including the following:
  - » Uploading the archives of the seventh and eighth terms of the Student Representative Board to the official Qatar University website, with current efforts underway to access the archives of the fourth, fifth, and sixth terms for uploading as well.
  - » Preparing a report on the main challenges facing academic advising, based on a mandate from the Assistant Vice President for Student Success and Development, Dr. Haya Al-Attiyah. Additional reports will be prepared for the other departments under her responsibility, with participation in the preparation of these reports open to interested heads.
2. The key activities of September were reviewed, which included:
  - » Efforts to organize discussion sessions to develop leadership skills, after being postponed several times for various reasons, scheduled to be held in November.
  - » Opening the participation for the "Get to Know Your University" event, which saw the involvement of 14 members.
  - » Submitting reports from several colleges for the month of September, which are currently under review by the Internal Affairs Committee.
3. Member Amani Al-Mansoori raised an issue regarding the confusion among some deans about the distinctions between the responsibilities of the Student Representative Board and those of the student clubs, and it became evident during the discussion that this problem recurs in several colleges.

4. Member Abdulrahman Al-Sayed proposed a solution to this issue by arranging visits to the deans of colleges and scheduling prior meetings to clarify the differences between the responsibilities of the Student Representative Board and those of the student clubs.
5. Member Amani Al-Mansoori suggested the establishment of official committees under each college Board to allow students to actively participate in supporting the board's activities.
6. The decision to adopt the monthly report as a criterion for a member's eligibility for certification was presented and discussed, as ordered by the specialist from the Student Representative Board, granting the administrative body the right to submit a report about any member or president, which may lead to the withholding of certification to enhance the sense of responsibility and commitment among board members.
7. The idea of forming a Secretary Team was re-discussed, following the postponement of the idea based on what member Hassan Al-Salem clarified in the second meeting minutes. A vote was held on the establishment of this team, which was supported by all attending members (8 members).
8. The written warning notice template was reviewed for discussion, covering the following points:
  - » Clarifying the reasons leading to a member's warning, in cases of underperformance or violation of any laws, policies of the Student Representative Board, or any decisions issued by the administrative body. A first written warning is issued, and if the violation is repeated or a new violation occurs, a second written warning is issued, resulting in various procedures that may lead to dismissal or accountability.
  - » A vote was held to approve the written warning template, which was supported by 7 members, while member Suhaib Al-Safarini expressed reservations about the decision, calling for a need to raise awareness of roles before its adoption.
9. Member Amani's proposal for designing a logo for the Pharmacy College Board was discussed, with the President of the Student Representative Board indicating the possibility of designing a symbolic logo to be used on unofficial documents.
10. The necessity of enhancing interaction on the social media accounts of the student representative councils was noted, in addition to promoting cooperation and integration among various Boards.

◆ **Meeting Report:**

1. A meeting will be scheduled between the administrative body, the President of each College Council, and the Dean of the college to clarify the differences between the responsibilities of the Student Representative Board and the student clubs, following the approval of all attending members on the proposal by the President of the Student Representative Board, Abdulrahman Al-Sayed.

2. The administrative body will reconsider member Amani Al-Mansoori's proposal to establish special committees within the student representative Board of each college.
3. The schedule for the periodic meetings of the Student Representative Board for the Spring 2025 semester will be sent out before the start of the academic term.
4. A specific file will be prepared regarding the concept of the Secretary Team to organize its establishment during the upcoming semester or the following one.

“Thanks”