

# Project Management Professional Training

**Training Course** PMP – Project Management Professional Exam Preparation ( 35 PDUs)

**Course Language** English

**Course Duration** Total Number of training hours : 36 hours  
 PDUs Awarded : 35  
 Training Days: 3 days /week , 3 hours /day  
 Training Venue : Qatar University

## The Project Management Professional (PMP) Certification Exam Preparation

PMI's Project Management Professional (PMP)<sup>®</sup> credential is the most important industry-recognized certification for project managers. Globally recognized and demanded, the PMP<sup>®</sup> demonstrates that you have the experience, education and competency to lead and direct projects.

Project Management Professional (PMP)<sup>®</sup> credential held by more than 600,000 practitioners worldwide.

If you're an experienced project manager looking to solidify your skills, stand out to employers and maximize your earning potential, the PMP credential is the right choice for you.

### This course will cover in depth the following:

- An introduction to Project Management
- Project life cycles.
- Prepare the students to pass the PMP exam by tackling questions and analyzing their answers.
- Providing the delegates with the tricks and hits they need to know about the exam structure.

- How to successfully complete the PMP exam application and apply for the exam.
- Links to exam sites.

This course is aimed to give the full track of project management skills needed to manage projects successfully, and will introduce a detailed outline to managing projects, which is not based on the PMBOK and other PMI standards only, but also on a practical approach and proven experience.

It will equip the participants to prepare for the PMP® exam, and will provide tips and assistance to help them pass it.

It is also targeting business people who are just interested in understanding the Project Management framework and how it applies to their business.

## Who Should Attend

The target audience for Project Management Professional (PMP) Training & Certification Course includes but is not limited to:

- Project & Program Managers
- Delivery Managers
- Project / Team Leaders
- Consultants
- Senior Executives
- IT Managers
- Project Team Members
- PMO staff
- Senior Managers overseeing project teams.

## Course Outline:

### ❑ Creating a High-Performing Team

- Build a Team
- Define Team Ground Rules
- Negotiate Project Agreements
- Empower Team Members and Stakeholders
- Train Team Members and Stakeholders
- Engage and Support Virtual Teams
- Build a Shared Understanding about a Project

### ❑ Starting the Project

- Determine Appropriate Project Methodology/Methods and Practices
- Plan and Manage Scope
- Plan and Manage Budget and Resources
- Plan and Manage Schedule
- Plan and Manage Quality of Products/Deliverables
- Integrate Project Planning Activities
- Plan and Manage Procurement
- Establish Project Governance Structure
- Plan and Manage Project/Phase Closure

## Course Outline:

### Doing the Work

- Assess and Manage Risks
- Execute Project to Deliver Business Value
- Manage Communications
- Engage Stakeholders
- Create Project Artifacts
- Manage Project Changes
- Manage Project Issues
- Ensure Knowledge Transfer to Project Continuity

### Keeping the Team on Track

- Lead a Team
- Support Team Performance
- Address and Remove Impediments, Obstacles, and Blockers
- Manage Conflict
- Collaborate with Stakeholders
- Mentor Relevant Stakeholders
- Apply Emotional Intelligence to Promote Team Performance

### Keeping the Business in Mind

- Manage Compliance Requirements
- Evaluate and Deliver Project Benefits and Value
- Evaluate and Address Internal and External Business Environment Changes
- Support Organizational Change
- Employ Continuous Process Improvement

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## Course fees inclusive of the following :

- Certificate of Attendance
- 35 PDUs ( Professional Development Units )
- Training Material

## Course fees does not include

- Exam fees.
  - Hard copy book of PMBOK .
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