



New Transportation System (Home to University)

USER GUIDE



Student's Guide to the New Transportation System (Home to University)

The Transportation Section is pleased to introduce the updated Student Transportation System for those applying for university bus services. Designed with a modern user interface and improved usability, the new system makes it easier than ever to apply for, manage, and make the most of your transportation services.

This guide will walk you through how to access and navigate the system, highlighting some of its key features:

- **Trial Days** – Experience the bus service for free before committing to paid use.
- **Flexible Scheduling** – Update or modify your bus schedule at any time.
- **Complaint Submission** – Easily raise concerns or feedback directly to the transportation administration.

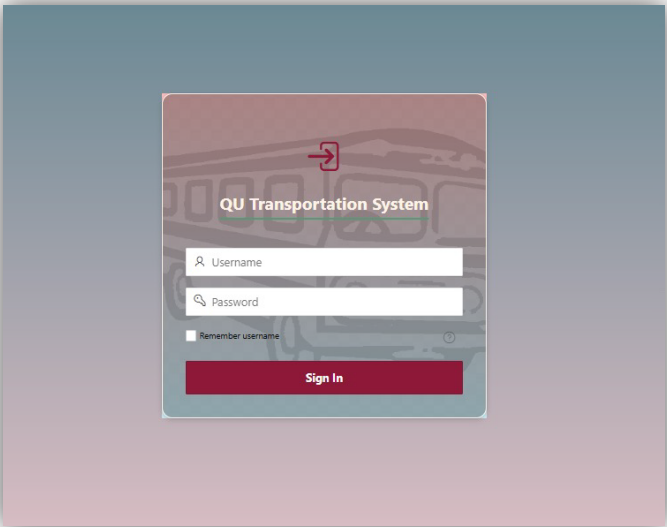
There are even more features available, but the above are just some examples to get you started. Whether you are a new applicant or a returning student, this guide will help you explore and take full advantage of the system's capabilities.

How can Students register for bus service?

- Go to MyBanner
- Login with your Username and Password.
- Then click on Student Services Tab.
- Under Transportation Service, Click Apply for bus service.



This will take you to the page here. ►►► You need to login with your credentials.

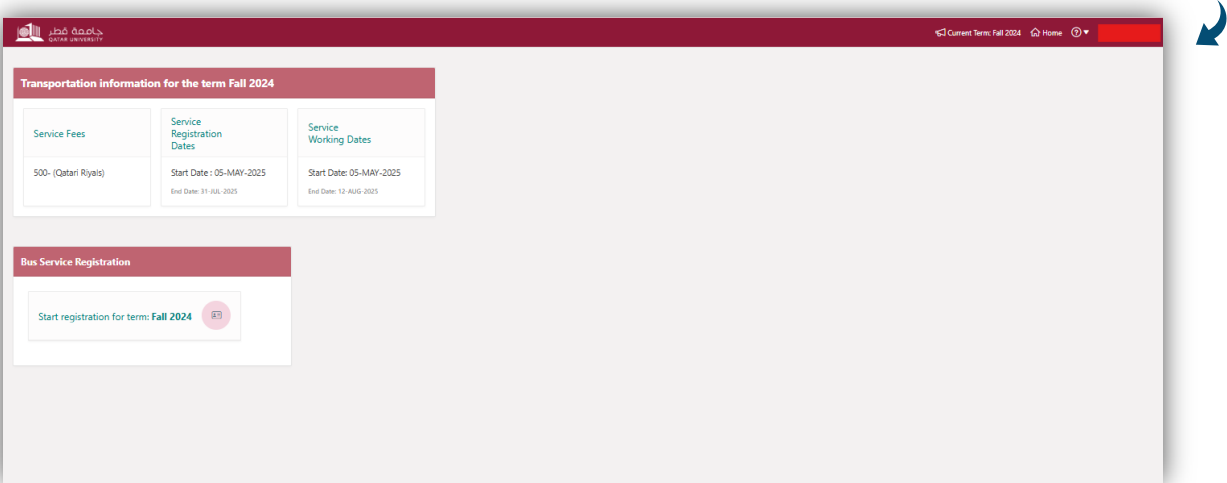


Dashboard Overview

You will now see your main dashboard. Here you can find information such as:

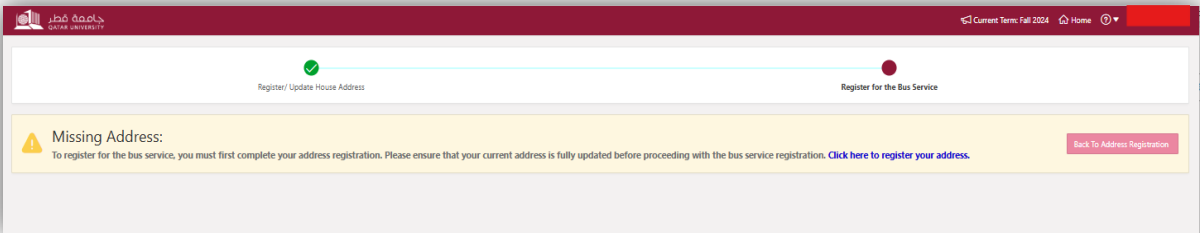
- Fees
- Service registration dates
- Service working dates

Under Bus Service Registration block, Click on “Start registration for term xxxxxx” [xxxxxx = current term]



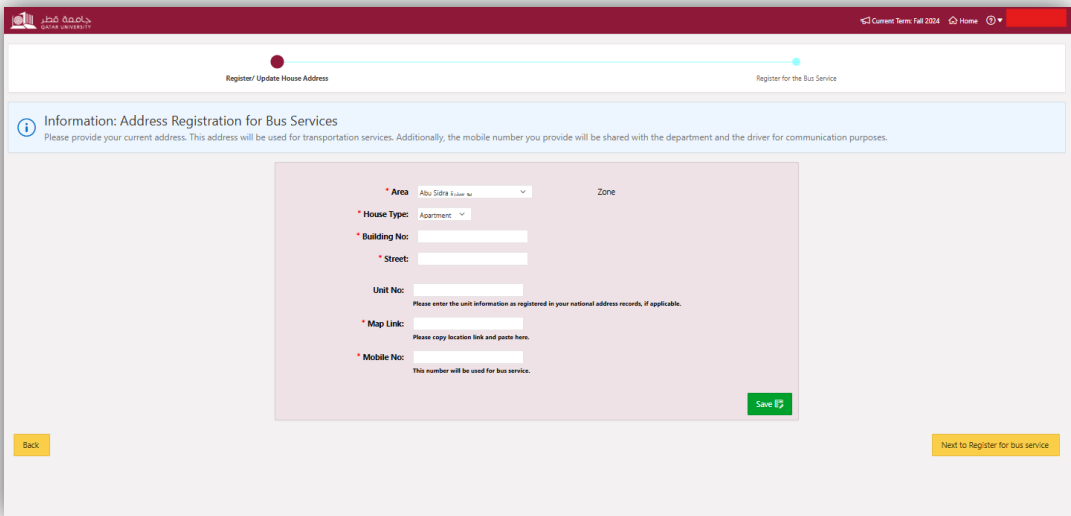
Before registration, the first step is to register your home address. This address will be used for bus services only. Read the information block on the page.

If you try to proceed without registering your address, the system will stop you and display an alert message. You must go back and complete the address registration first.



How to Register Address?

- Area: Choose your area.
- House Type: Choose type of your house. Apartment, Compound or Villa.
- Building No.: Enter building no. same as your national address.
- Street: Enter street same as your national address.
- Unit No. : Enter Unit, if exists.
- Map link: Copy link from google maps and paste here.
- Mobile No. : Enter the mobile number to be used for bus service communication only. This number will be used by the admin in transportation section to contact you if needed.
- Once you have entered all the required details, click the Save button. You will receive an OTP on the mobile number you provided.



جامعة قطر
QATAR UNIVERSITY

Register/ Update House Address

Register for the Bus Service

Information: Address Registration for Bus Services

Please provide your current address. This address will be used for transportation services. Additionally, the mobile number you provide will be shared with the department and the driver for communication purposes.

* Area

Al Waab 1

Zone 55

* House Type:

Apartment

* Building No:

20

* Street:

150

Unit No:

20

Please enter the unit information as registered in your national address records, if applicable.

* Map Link:

https://maps.app.goo.gl/1Y5P9uak

Please copy location link and paste here.

* Mobile No:

80118050

This number will be used for bus service.

Enter OTP sent to your Mobile number:

OTP

Please check your SMS from QUoms and enter OTP.

Resend OTP

The OTP code will expire at: 13:59

OK

Back

If you enter an incorrect OTP, the following error message will appear:

- * Error Message Incorrect OTP
- * Please enter the correct OTP to proceed.

جامعة قطر
QATAR UNIVERSITY

Register/ Update House Address

Register for the Bus Service

1 error has occurred

✕

• Incorrect OTP ⓘ

Information: Address Registration for Bus Services

Please provide your current address. This address will be used for transportation services. Additionally, the mobile number you provide will be shared with the department and the driver for communication purposes.

* Area

Al Waab 1

Zone 55

* House Type:

Apartment

* Building No:

12

* Street:

3

Unit No:

4

Please enter the unit information as registered in your national address records, if applicable.

* Map Link:

https://maps.app.goo.gl/nmbXBaYfLL

Please copy location link and paste here.

* Mobile No:

666666

This number will be used for bus service.

Enter OTP sent to your Mobile number:

OTP

66665

Please check your SMS from QUoms and enter OTP.

Resend OTP

The OTP code will expire at: 18:28

OK

Back

Note: The OTP has an expiry time, which is mentioned on the page.
If the code expires, click on the Resend OTP link to receive a new OTP.

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QATAR UNIVERSITY

Register/ Update House Address

Register for the Bus Service

1 error has occurred

✕

• OTP expired. Please click on Resend OTP to get new OTP for verification ⓘ

Information: Address Registration for Bus Services

Please provide your current address. This address will be used for transportation services. Additionally, the mobile number you provide will be shared with the department and the driver for communication purposes.

* Area

Al Waab 1

Zone 55

* House Type:

Apartment

* Building No:

12

* Street:

3

Unit No:

4

Please enter the unit information as registered in your national address records, if applicable.

* Map Link:

https://maps.app.goo.gl/nmbXBaYfLL

Please copy location link and paste here.

* Mobile No:

66316690

This number will be used for bus service.

Enter OTP sent to your Mobile number:

OTP

3698

Please check your SMS from QUoms and enter OTP.

Resend OTP

The OTP code will expire at: 18:28

OK

Back

After successful verification of OTP, you can now proceed for the registration of bus by clicking **“Next to register for bus service button”**.

Register/ Update House Address

Register for the Bus Service

Information: Address Registration for Bus Services

Please provide your current address. This address will be used for transportation services. Additionally, the mobile number you provide will be shared with the department and the driver for communication purposes.

* Area

Abu Sidra أبو سيدة

Zone 54

* House Type:

Apartment

* Building No:

55

* Street:

150

Unit No:

5

Please enter the unit information as registered in your national address records, if applicable.

* Map Link:

wevrevrv

Please copy location link and paste here.

* Mobile No:

66316690


This number will be used for bus service.

Save

Back

Next to Register for bus service

The page below allows you to select bus service timings.

 **جامعة قطر**
QATAR UNIVERSITY

✔ OTP confirmed and Address saved successfully. ✕

Register/ Update House Address
Register for the Bus Service

My Class Schedule

Area Holder

▼ Arrival time at QU


Sunday	Monday	Tuesday	Wednesday	Thursday
<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>

- Weekend (Home to QU)

▼ Leaving Time from QU

Sunday	Monday	Tuesday	Wednesday	Thursday
<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>	<div style="border: 1px solid #ccc; background: white; padding: 2px;">Choose time ▼</div>

- Weekend (QU to Home)


[Click here to view Policies and Procedures](#)

☐ I read and accept the terms of QU Transportation policies and procedures, including any additional guideline and future modification.

Register for selected time ➡

Your class schedule is displayed under “My Class Schedule”.

My Class Schedule

Course No	Course Title	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
LASC 101	Introduction to Law			13:00 - 13:00				
LASC 202	Constitutional Law	14:00 - 14:00		14:00 - 14:00				
DAMA 111	Islamic Culture	11:00 - 11:00		11:00 - 11:00		11:00 - 11:00		
LASC 101	Introduction to Law	12:00 - 12:00		12:00 - 12:00		12:00 - 12:00		
HIST 121	History of Qatar	13:00 - 13:00		13:00 - 13:00		13:00 - 13:00		

Area Holder

Arrival time at QU

Sunday	Monday	Tuesday	Wednesday	Thursday
Choose Time	Choose Time	Choose Time	Choose Time	Choose Time

Weekend (Home to QU)

Leaving Time from QU







Sunday	Monday	Tuesday	Wednesday	Thursday
Choose Time	Choose Time	Choose Time	Choose Time	Choose Time

Weekend (QU to Home)

Selecting Your Bus Timings:

When applying for transportation, you can choose bus timings based on your actual schedule and needs. You are not required to select timings for every day of the week.

For example, if you only have classes on Sunday and Wednesday, you can select bus timings for those two days only. This flexibility helps you avoid unnecessary bookings and ensures the service is tailored to your personal timetable.

 Situation	 What You Will See	 Meaning
 Seats available	Time slot appears in the drop-down menu for that day	You can select and register for this trip
 No seats available, but waiting list open	"Waiting" option appears	You can join the waiting list for this trip
 No seats or waiting list available	No option displayed	No trip is available for that day

جامعة قطر
QATAR UNIVERSITY

Current Term: Fall 2024 Home

Register/ Update House Address

Register for the Bus Service

My Class Schedule

▼ Arrival time at QU

Sunday

Choose time

8:00

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (Home to QU)

▼ Leaving Time from QU

Sunday

Choose time

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (QU to Home)

Expand Weekend bar to select times for Friday and Saturday, if needed.

جامعة قطر
QATAR UNIVERSITY

Current Term: Fall 2024 Home

Register/ Update House Address

Register for the Bus Service

My Class Schedule

▼ Arrival time at QU

Sunday

Choose time

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (Home to QU)

Friday

Choose time

Saturday

Choose time

Click the link to read the policies and procedure carefully.

جامعة قطر
QATAR UNIVERSITY

Current Term: Fall 2024 Home

Register/ Update House Address

Register for the Bus Service

My Class Schedule

▼ Arrival time at QU

Sunday

8:00

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (Home to QU)

Friday

Choose time

Saturday

Choose time

▼ Leaving Time from QU

Sunday

Choose time

Monday

Choose time

Tuesday

Choose time


Wednesday

Choose time

Thursday

Choose time

Weekend (QU to Home)

 Click here to view Policies and Procedures

Register for selected time

☐ I read and accept the terms of QU Transportation policies and procedures, including any additional guideline and future modification.

Save

The 'Register for Selected Time' button is initially disabled.

Sunday

07:00

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (Home to QU)

Friday

Choose time

Saturday

Choose time

Leaving Time from QU

Sunday

Choose time

Monday

Choose time

Tuesday

Choose time

Wednesday

Choose time

Thursday

Choose time

Weekend (QU to Home)

Friday

Choose time

Saturday

Choose time

Click here to view Policies and Procedures

☐ I read and accept the terms of QU Transportation policies and procedures, including any additional guideline and future modification.

Register for selected time

It will be enabled automatically once the checkbox is selected.

Click here to view Policies and Procedures

Register for selected time

☒ I read and accept the terms of QU Transportation policies and procedures, including any additional guideline and future modification.

Dashboard Overview – After Bus Registration:

Transportation information for the term Fall 2024

Service Fees

500- (Qatari Riyal)

Service Registration Dates

Start Date : 05-MAY-2025
End Date :28-JUL-2025

Service Working Dates

Start Date: 05-MAY-2025
End Date: 28-JUL-2025

Bus registration for Fall 2024

Update Bus Schedule

Update Home Address

Cancel Bus Registration

Bus Details

Click here to check parking details

Upcoming Trip

No Trip scheduled for today

Complaint Center

Click here

Remaining Trail Days

5

Fees will be automatically applied when the trail days ends.

QU Arrival Time

06:00

Monday (Waiting)

06:00

Tuesday (Waiting)

Departure from QU

23:00

Wednesday

After your registration is confirmed, you will be granted trial days to use the bus service for free. You can see how many trial days remain in your account.

The trial days notification box will no longer appear once your free trial period has ended.

Transportation information for the term Fall 2024

Service Fees

500- (Qatari Riyal)

Service Registration Dates

Start Date : 05-MAY-2025
End Date :28-JUL-2025

Service Working Dates

Start Date: 05-MAY-2025
End Date: 28-JUL-2025

Bus registration for Fall 2024

Update Bus Schedule

Update Home Address

Cancel Bus Registration

Bus Details

Click here to check parking details

Upcoming Trip

Wednesday Departure Trip from University: 23:00

Cancel Trip

Complaint Center

Click here

QU Arrival Time

07:00

Sunday

06:00

Monday

06:00

Tuesday

Departure from QU

14:00

Sunday

15:00

Tuesday

23:00

Wednesday

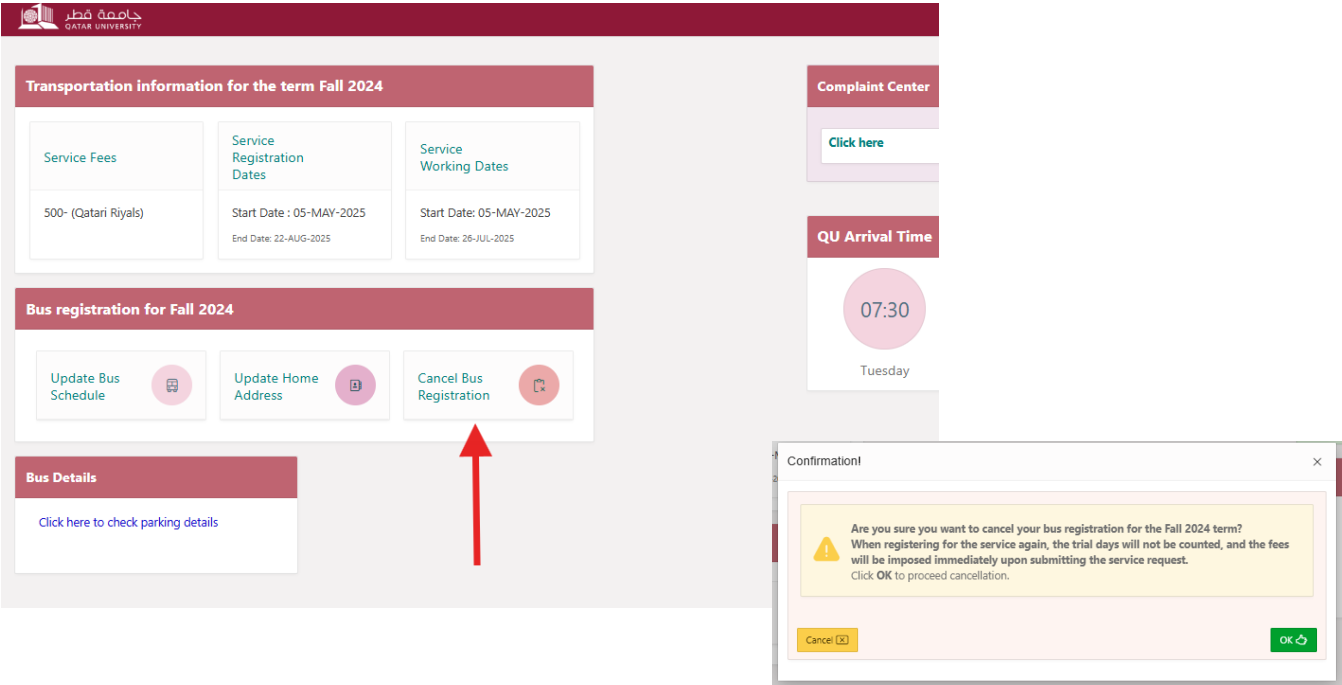
Trial Period Policy:

Upon registration, each student is entitled to a limited number of free trial days for the bus service. The exact number of trial days is determined and set by the Transportation Section administration.

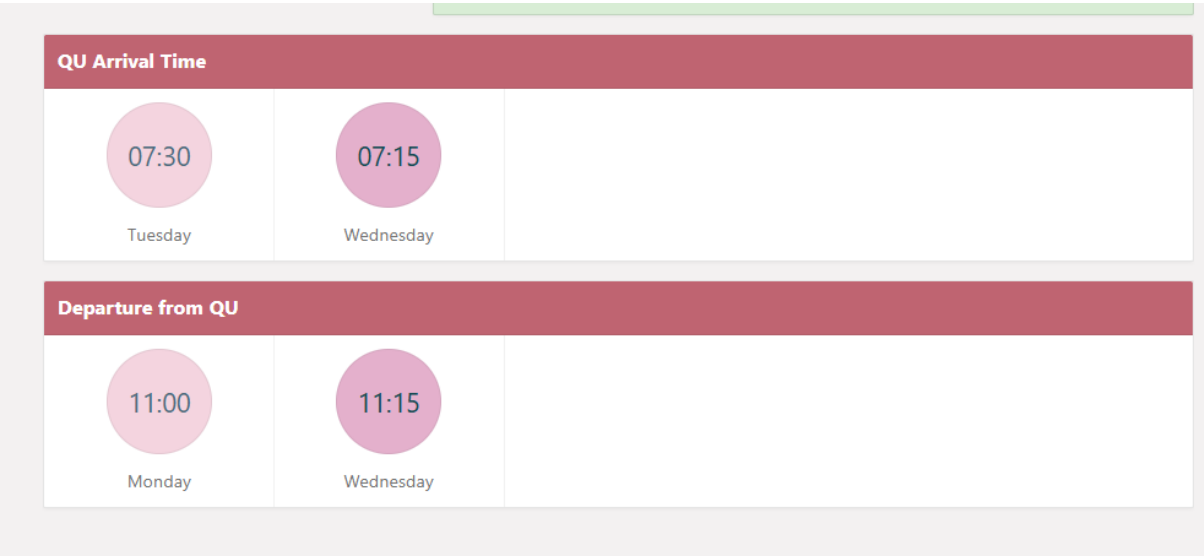
After the trial period, regular bus service fees will be applied.

A reminder email will be sent to students before the trial ends, notifying them that fees will be charged once the trial period is over.

If you do not wish to continue using the service, please cancel it before the end of your trial period to avoid any charges.

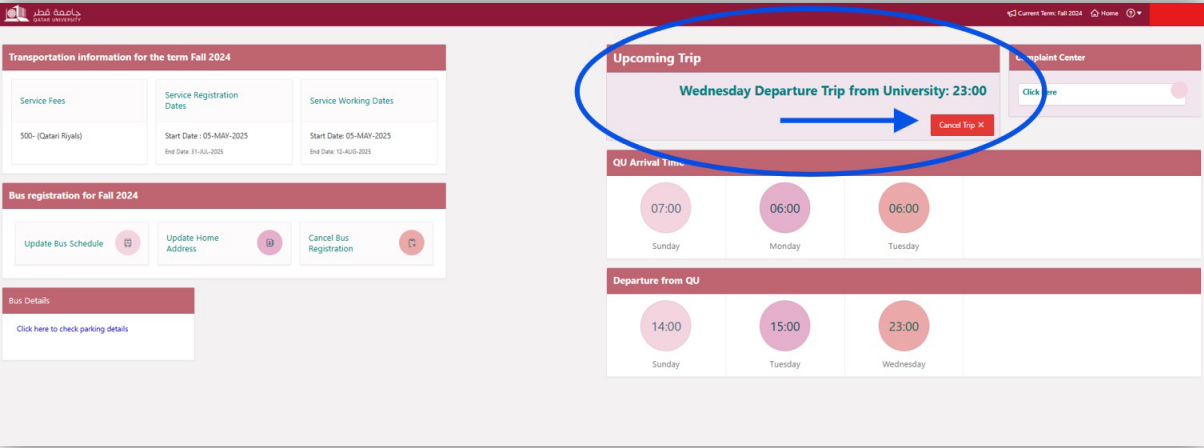


Your dashboard will show your current schedule.



Upcoming Trip:

If you have a trip scheduled for today, you can choose to cancel it. This will cancel only today's trip, not your overall registration.



If there is no upcoming trip scheduled for today.

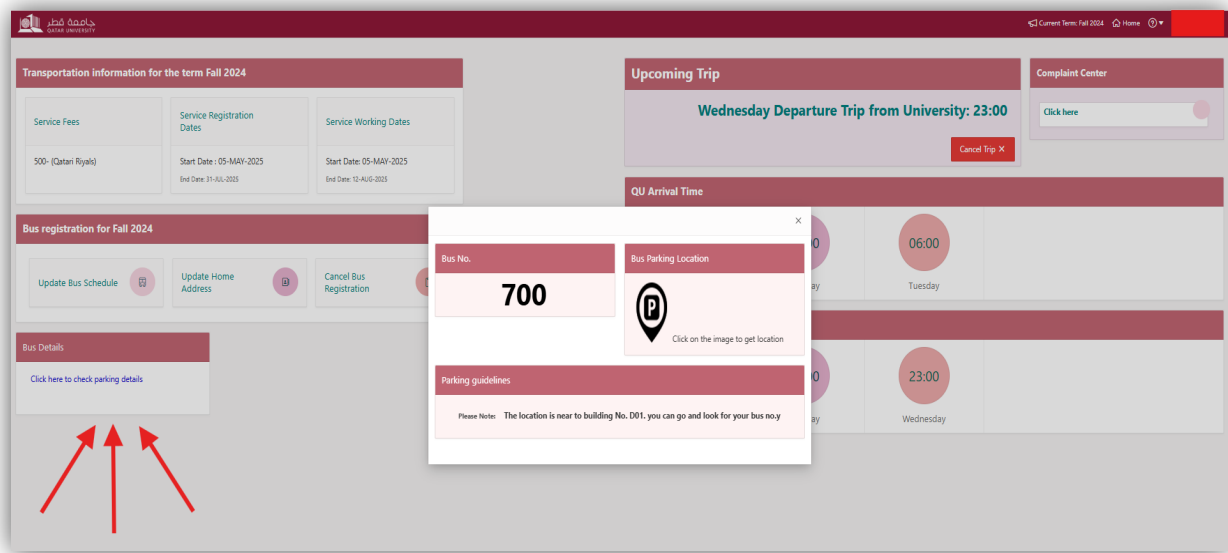
Upcoming Trip

No Trip scheduled for today

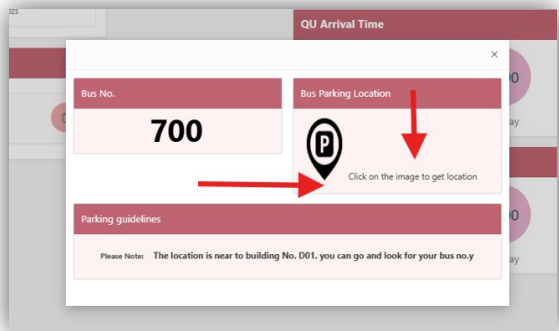
Bus Details:

Click the link to get bus details

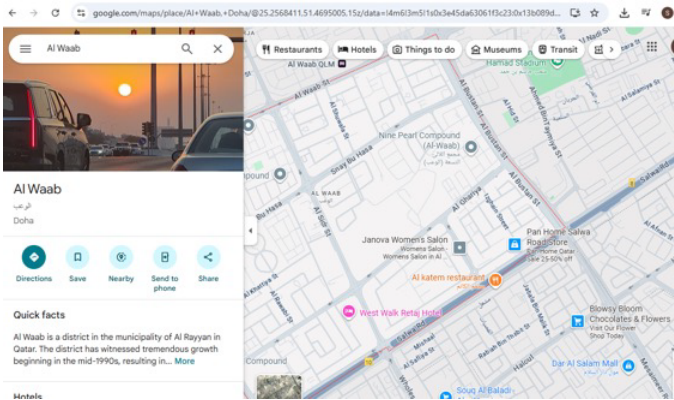
- Bus no.
- Parking Location



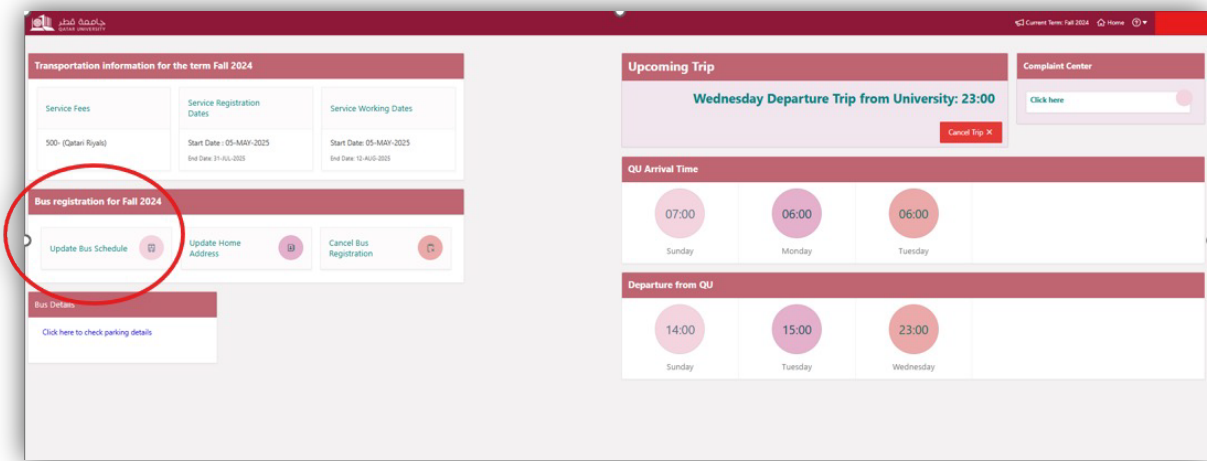
Click on the image to get bus parking location.



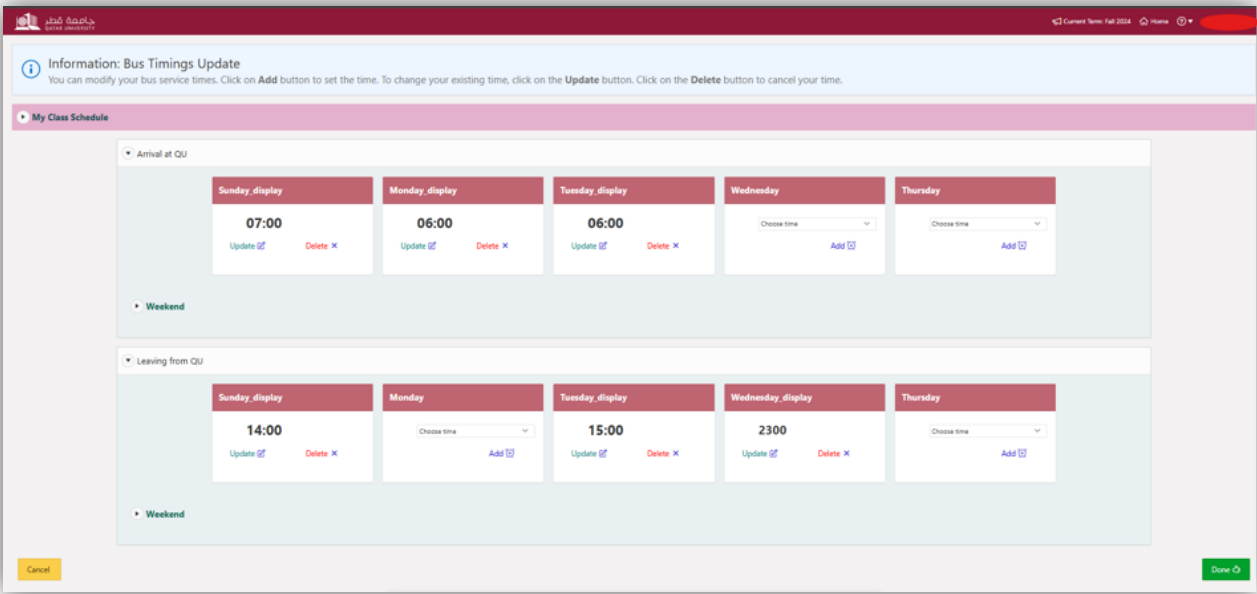
Google map location page will appear



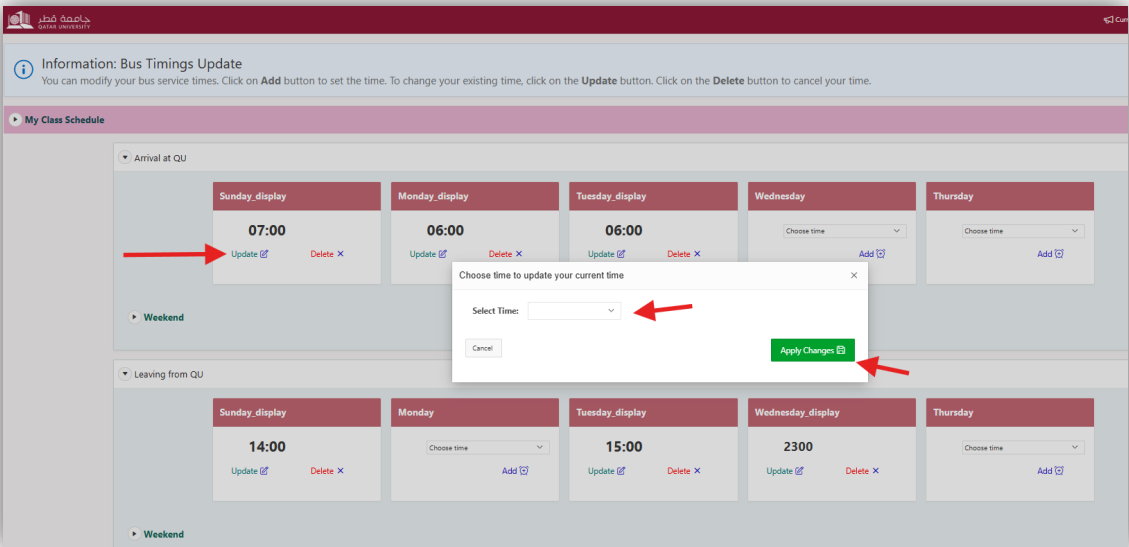
Update Bus Registration:



The page below displays your current bus registration for each day of the week.

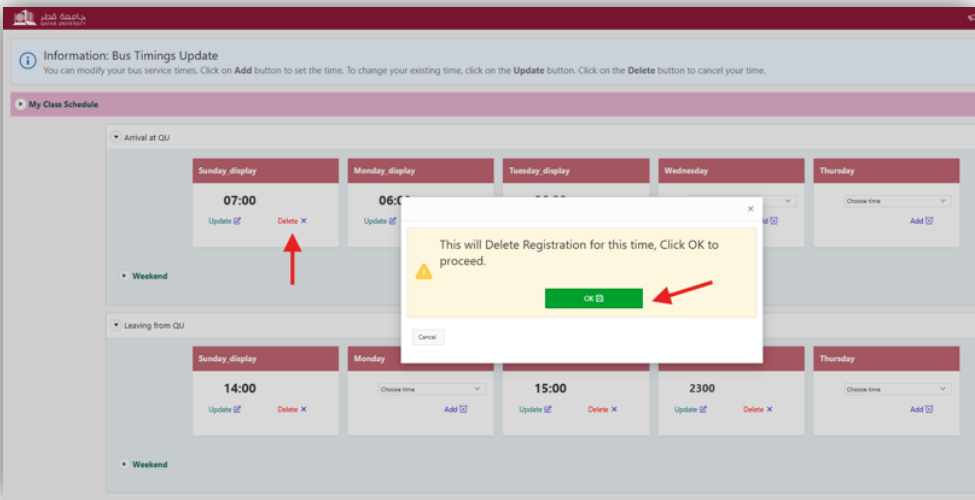


To change your bus time for a specific day, click the **"Update"** link located under that day's section. For example, to update your Sunday bus time, click the "Update" link under the Sunday box. Follow the same steps to modify the schedule for any other day you choose.



Deleting Your trip:

To delete your bus time for a specific day, click the **"Delete"** link located under that day's section. For example, to remove your Sunday bus time, click the "Delete" link under the Sunday box. You can follow the same steps for any other day you wish to delete.




Update Address:

You also have the option to change your registered address through this page.

Please note: Area Update - Changing your area will remove your current bus registration, as it is linked to your existing area.

If you proceed with the area change, you will need to re-register for bus services in the new area.



Information: Update Address

Please provide your current address. This address will be used for transportation services. Additionally, the mobile number you provide will be shared with the department and the driver for communication purposes.

* Area

Al Waab 1

Zone 55

* House Type:

Apartment

* Building No:

A

* Street:

3

Unit No:

4

Please enter the unit information as registered in your national address records, if applicable.

* Map Link:

<https://maps.app.goo.gl/vmb7Rar7LSP>

Please copy map link and paste here.

* Mobile No:

66316690

This number will be used for bus service.

Save

Cancel

Canceling Your Bus Registration:

To cancel your bus registration, click the "Cancel Bus Registration" button.

A confirmation message will appear — read it carefully.




If you wish to proceed, click "OK" to confirm the cancellation.

The screenshot shows the 'Transportation information for the term Fall 2024' page. A red arrow points to the 'Cancel Bus Registration' button. A confirmation dialog box is displayed in the foreground, asking 'Are you sure you want to cancel your bus registration for the Fall 2024 term?'. The dialog includes a warning icon and text stating that fees will not be refunded. The 'OK' button is highlighted with a red arrow.

Transportation information for the term Fall 2024

Service Fees	Service Registration Dates	Service Working Dates
500- (Qatari Riyals)	Start Date : 05-MAY-2025 End Date: 31-JUL-2025	Start Date: 05-MAY-2025 End Date: 12-AUG-2025

Bus registration for Fall 2024

Update Bus Schedule  Update Home Address  **Cancel Bus Registration** 

Bus Details

[Click here to check parking details](#)



Confirmation

Are you sure you want to cancel your bus registration for the Fall 2024 term?

Please note that you have already been charged for the bus service, and these fees will not be refunded, even if you choose to cancel your registration.

When registering for the service again, the trial days will not be counted, and the fees will be imposed immediately upon submitting the service request.

Click OK to proceed cancellation.

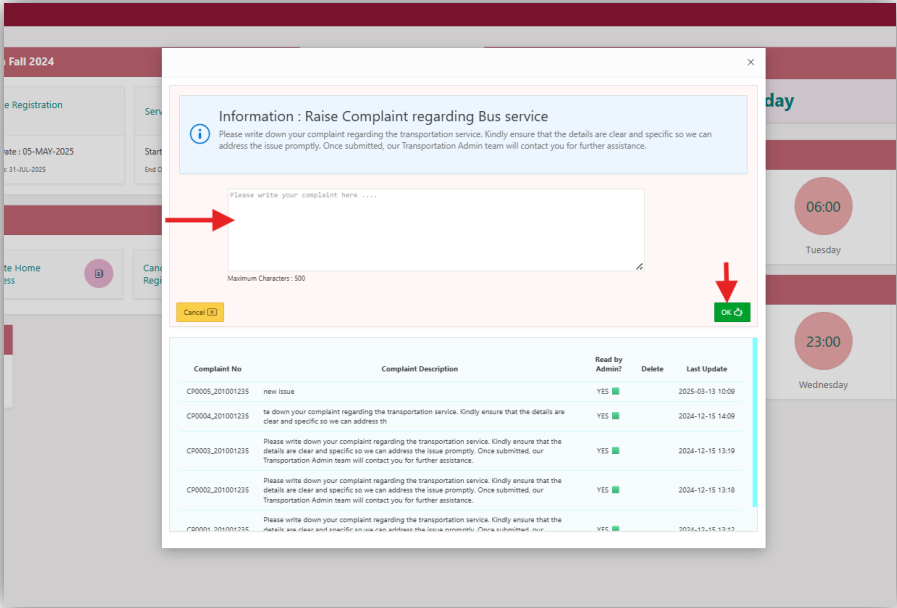
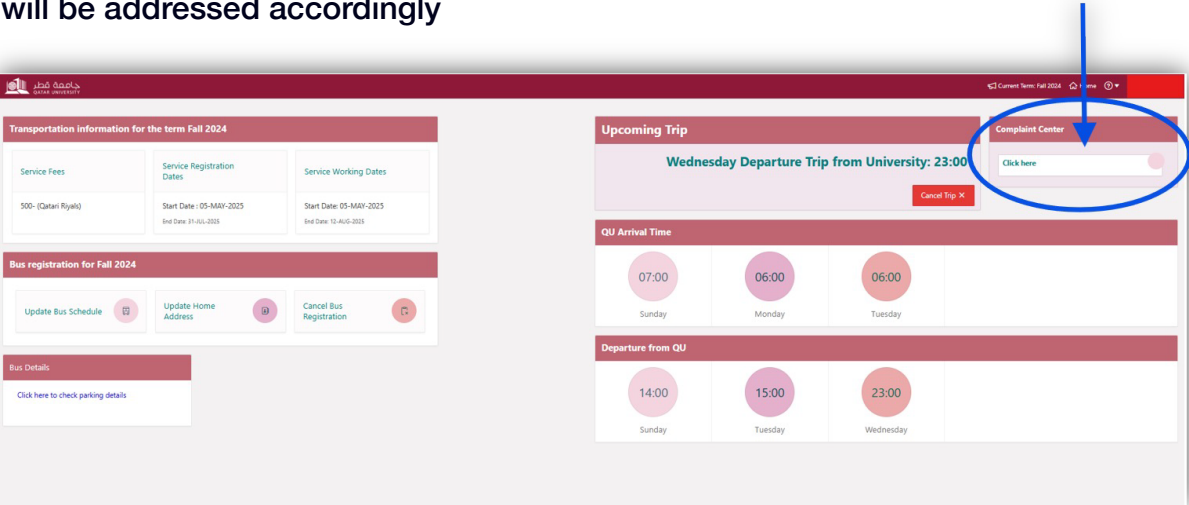
Cancel  OK 

Using the Complaint Center:

If you have a concern or issue related to the bus service, you can raise a complaint through the Complaint Center.

To do this, click the "Complaint Center" button. This will open a new page where you can write your complaint.

After entering the details, click "OK". Your complaint will be visible to transportation section and will be addressed accordingly



Deleting a Complaint:

You can delete any complaint you have submitted as long as it has not been viewed by the transportation section.

Once the section has read your complaint, it can no longer be deleted.

To delete a complaint, go to the Complaint Center, find the complaint you wish to remove, and click the "X" button (if available).

